



Job title: Breakfast Supervisor

Main purpose of job:

A team player who is driven and ambitious and will lead the front of house breakfast team. To help the Venue management in the running of our food service and breakfast shifts. To deliver excellent customer service at all times.

Key responsibilities

People – Respect other roles and parts of the business, we are all working towards a common goal.

Customer service – Deliver the companies stated mission with exceptional service and venue standards for the bridal party, their guests plus new prospective clients.

System and process – Full compliance of all operating controls, SOP's, policies, procedures, and service standards.

Department: Operations/Kitchen

Position reports to: *Venue Manager*

Position is responsible for:
Leading the Front of House breakfast team

Main duties

- Lead our front of house breakfast team
- Provide assistance to Chefs & Venue Managers
- Oversee the setting up of the function room including décor (oversee the set up team) glassware, service ware, linen
- Supervise the setting up and delivery of breakfast
- Greet and welcome guests and respond to their requests in a courteous and friendly manner
- Offer guests a friendly and welcoming service

Person specification

Factor	Essential?	Desirable?
Qualifications		
Relevant experience	Experience working in hospitality	Experience working in weddings Experience working as a supervisor
Aptitude, skills and abilities	<ul style="list-style-type: none"> • Must be a reliable worker who is able to perform routine tasks without supervision. • Strong attention to detail required • Organisation • Pride & passion • To be a role model • Ability to communicate, and connect with employees, clients and management and take direction. 	
Personal attributes	Team Player Communication Pride & passion Astute Flexible Proactive	